

Vicksburg District Library Board

Minutes
October 2014

Roll call- Present: Lloyd Appell (President,) Ron Smith (Vice President,) Louise Russell (Treasurer,) David Aubry (Secretary,) Cheryl Lee, Chuck Ocvirek, and Eloine Theobald, (Trustees.) Absent: Judy Imanse (Trustee.)

Also present: John Sheridan (Library Director.)

The meeting was called to order 6:00 PM by President Appell.

Public comment: none.

Approval of Minutes: General consent to adopt the minutes as corrected: The second paycheck signing date is Oct 28. The grant amount to be requested of Indiana-Michigan Power is \$4,000.

Finance

Approval of September (October) bills: MSC: Lee/Smith in the amount of \$11,123.92

-Roll call vote: Yeas: Appell, Aubry, Lee, Ocvirek, Russell, Smith, Theobald. Nays: none

Review of October Financials and Investment Report.

Paycheck signing: November 11: Aubry/Smith, November 25: Lee/Russell, December 9: Russell/Smith

Communications: Kalamazoo Community Foundation annual meeting invitation

Unfinished Business:

1. Form 1023 update: Basically completed, Rep. Upton's office may be contacted for assistance in speeding up the application process.
2. Renovation project update: Fred Williams could add a peaked roof at great cost. Lystra, faux slate manufacturer will provide an estimate.

New Business:

1. Renewal of CD: M/S/C (Aubry/Ocvirek to authorize a new \$50,000 CD at Flagstar Bank at a rate of .50%.
2. Linda six month review and suggested raise: MSC to increase Office Manager Linda's pay by \$.25/hour effective the next pay-period (Lee/Russell.)
3. Village Council to use meeting room October 20: The Council will meet in the meeting room; work session at 5:30 pm, council meeting at 7:00 pm. Space concerns, WiFi availability, projection capabilities, and handicap accessibility prompted the trial move from the Vicksburg Community Center.
4. Meeting room for Thanksgiving use: MSC that the meeting room is available only when the library is open.

Report of the Director: The counter on the entrance was replaced. The old counter counted patrons coming in and exiting. The new counter is set to count patrons only as they exit. Verso continues to repair and update Version 4.

Adjournment: 7:08 pm

Respectfully submitted,
David Aubry, Secretary

Approved at the 20 November 2014 meeting

VDLibrary/minutes.14.10.16