

Vicksburg District Library Board

Minutes

18 September 2014

Roll call- Present: Lloyd Appell (President,) Ron Smith (Vice President,) David Aubry (Secretary,) Cheryl Lee, and Chuck Ocvirek (Trustees.) Entered at 6:33: Louise Russell (Treasurer,) Absent: Eloine Theobald, Judy Imanse (Trustees.)

Also present: John Sheridan (Library Director.)

The meeting was called to order 6:00 PM by President Appell.

Public comment: none.

Approval of Minutes: General consent to adopt the minutes as corrected: Eloine Theobald was present at the August meeting.

Finance

Approval of August (September) bills: MSC: Aubry/ Ocvirek in the amount of \$12,986.26.

-Roll call vote: Yeas: Appell, Aubry, Lee, Ocvirek, Theobald. Nays: none

Review of August Financials and Investment Report.

Paycheck signing: October 14: Aubry/Ocvirek, August 19: Lee/Smith

Communications: none.

Unfinished Business: none.

Update on renovation costs:

A. Phone system: current combination of analog and digital need to be upgrades to all digital phones, new wiring: \$6,500, inclusion of PA system: \$6760. Looking at Indiana-Michigan Power for a \$1000 grant in kind.

B. Roofing: Faux slate or steel are the choices; an estimate is coming. There is \$35,000 in the roofing fund already.

C. Storm windows: No need for new storms.

D. Screens: Found screens for five windows.

E. Carpeting:

New Business:

1. Renewal of CDs: M/S/C (Lee/Ocvirek to authorize new CD at the Flagstar Bank at a rate of 0.50. The \$75,000 CD matures 9/20, the \$50,000 CD matures 10/6. Rates from different banks were presented for the board's choice.

2. Minimum wage increase impact on budget: Affected by the hike to \$9.25/hour will be three staffers. Half of the staff currently make less, staff reductions may be needed. Minors ages 16-18 may be paid at 80% of minimum.

3. Rachel: Rachel's last day will be October 2 as she is leaving to marry. A reception will be held that same day including the adult group and running til 1:00pm. Beth Dawson will pick up 16 hours and Emily will pick up the remainder.

Report of the Director: The conversion to AutoGraphics has not been without hick-ups. Staff has put in the time to learn the system, but speeds are not as fast as the preview software. The software was upgraded after purchase. Adding to the problem is the speed of our computers (age related) and the speed of the Internet coming into the building.

Adjournment: 7:14 pm

Respectfully submitted,
David Aubry, Secretary