

## VICKSBURG DISTRICT LIBRARY

### Minutes-15 June 2023

**Roll Call:** PRESENT- Schoolcraft TWP: David Aubry, President; Trustees: Village of Vicksburg; Sue Frisbie and Gail Reisterer; Brady TWP: Tina Forsyth, Jofrid Stavig,

ABSENT- Village of Vicksburg: Dr. Ron Smith, Vice president, Trustees: Schoolcraft TWP; Dr. Lloyd Appell, Brady TWP: Rachel Wieleba.

Also present: Eric Hansen, Library Director.

**Public Comment:** President Aubry welcomed Jofrid Stavig to the board.

**Call to Order:** 6:10 pm, in the absence of Secretary Kerchief, Aubry called for volunteers to serve as secretary, he then appointed himself as Acting Secretary

**Approval of Minutes:** MSC (Forsyth/Reisterer) to approve the minutes as presented, voice vote-yeas: all present; nays: none

#### **Finance:**

Approval of Bills MSC (Forsyth/Frisbie) to approve payments in the amount of \$14,291.11, Roll call vote: yeas: Aubry, Forsyth, Frisbie, Reisterer, Stavig; nays: none

Review of Financials: Current reports were reviewed in the new format that showed additional details on the same page allowing for easier comparison and fewer pages.

Paycheck signing: July 11: Aubry/Reisterer; July 25: Aubry/Reisterer

#### **Communications:**

- a) Letter of Resignation: Mark Prairie tendered a letter of resignation.
- b) Brady TWP appointed Jofrid Stavig and Rachel Wieleba to the library board.

#### **Old Business:**

Grounds/Beautification updates: a) Ace Parking Lot Striping restriped the parking lot before the book sale.

b) Todd Arndt cleaned the grounds and suggested an additional five yards of mulch when his schedule permits. Board members commented on the improved appearance of the grounds and approved of the additional mulch.

c) The director will withdraw funds from the Kalamazoo Community Foundation spendable account when work is complete.

#### **New Business:**

MSC (Forsyth/Reisterer) to accept the resignation of Mark Prairie with regret. Voice vote: yeas: all present; nays: none.

MSC (Stavig/Reisterer) to elect Tina Forsyth to the position of secretary. Voice vote: yeas: all present: nays: none. Note-Annual report L-4029 is due by the end of September and is signed by the secretary.

MSC (Forsyth/Reisterer) to open a CD in the amount of \$12,500 at Horizon Bank for 12 months, Roll call vote: yeas: Aubry, Forsyth, Frisbie, Reisterer, Stavig: nays: none

MSC (Forsyth/Reisterer) to allow the director to dispose of non-structural items to a limit of \$5,000. Voice vote: yeas: all present: nays: none.

MSC (Forsyth/Frisbie) to accept the SiegfriedCrandall PC audit report. Voice vote: yeas: all present: Nays: none.

Book Sale: The director and Gail Reisterer, book sale chair reported on the results of the annual sale held in conjunction with the Old Car Fest. Sales were \$2,547.14.

**Report of the Director:** Library statistics were presented for the month and compared to the previous year. The June staff meeting (13 June) covered a) discussion on active shooter procedures, b) summer reading program, in addition to compliments/suggestions/complaints and around the table.

**Members Time:**

**Adjournment:** 7:47