

VICKSBURG DISTRICT LIBRARY BOARD
Meeting Minutes August 21, 2025

ROLL CALL- Schoolcraft TWP; David Aubry, Board President, Trustee Dr. Lloyd Appell; Village of Vicksburg; Vice President Sue Frisbie, Treasurer Gail Reisterer, Trustee Kerri Roiniotis; Brady TWP; Trustees Jofrid Stavig, Emily Foster, Secretary Tina Forsyth

ABSENT- None

ALSO PRESENT- Eric Hansen, Library Director

PUBLIC COMMENT- None

CALL TO ORDER- 6:00 P.M.

APPROVAL OF MINUTES- MSC/ Frisbie, Forsyth Passed unanimously

FINANCE:

APPROVAL OF BILLS- \$22,659.35 MSC/Foster, Reisterer Passed unanimously

REVIEW OF FINANCIALS- MSC/ Reisterer, Frisbie Passed unanimously

PAYCHECK SIGNING:

September 2nd	1) Reisterer 2) Forsyth
September 16th	1) Reisterer 2) Forsyth
September 30th	1) Reisterer 2) Forsyth

COMMUNICATIONS:

The Michigan Municipal League requested updated payroll figures to calculate the library's Workers' Compensation premium. This amount is tallied between July 2024 and June 2025.

OLD BUSINESS:

Construction and Computers Related:

Clark Technical Services replaced numerous computers, some of them being incorrectly sent by the warehouse. The correct computers were eventually delivered.

Shetler Construction began the roof remodeling during the week of 8/11. This is preventative maintenance and they also replace the access ladder which will hold up to 300 lbs..

The Director and Office Assistant are collecting copies of the receipts for the above work.

NEW BUSINESS:

No new business to report.

REPORT OF THE DIRECTOR:

Figures were reviewed and questions were answered. Our Youth Services Director is leaving, and the Library Director is getting ready to interview for the new person. The Staff meeting was cancelled on 8/12/25 due to a lack of things to discuss. The Director did provide staff a list of announcements and reminders.

ADJOURNMENT: 6:39 P.M. MSC/ Reisterer/Frisbie

Respectfully submitted,
Tina Forsyth, Secretary

