

VICKSBURG DISTRICT LIBRARY BOARD
Meeting Minutes June 19, 2025

ROLL CALL- Schoolcraft TWP; David Aubry, Board President, Dr. Lloyd Appell; Village of Vicksburg; Trustees Gail Reisterer and Kerri Roiniotis; Brady TWP; Emily Foster and Tina Forsyth

ABSENT- Sue Frisbie

ALSO PRESENT- Eric Hansen, Library Director

PUBLIC COMMENT- None

CALL TO ORDER - 6:01 P.M.

APPROVAL OF MINUTES- MSC/ Reisterer, Foster Passed unanimously.

FINANCE:

APPROVAL OF BILLS- \$11,325.75 MSC/ Reisterer, Forsyth. Passed unanimously

REVIEW OF FINANCIALS- MSC/ Reisterer, Foster. Passed unanimously

PAYCHECK SIGNING:

July 8th- 1) Reisterer
2) Forsyth

July 22nd- 1) Reisterer
2) Forsyth

COMMUNICATIONS- None

OLD BUSINESS- Kalamazoo County State Bank has signature paperwork to be completed. The Director completed this at this meeting. Automatic Door Service was contacted to connect us with a vendor who can replace our doors, with an eye to approximating the look of the old doors. The Board would like to look at some samples before giving the go ahead to replace them. Then ADS could install the door opening hardware. Scott Stephens from ADS is helping with this, estimating a \$5,800.00 cost for door opening hardware plus an electrician to install the 120V power for about \$600.00. No luck with contacting plumbers to give us a quote on replacing the downstairs toilet, raising it. Yesterday Shetler Construction gave the Library roof evaluation. The rubber seals are needing replacement and the access ladder to the roof needs replacement. He will send a quote. Clark Technical Service came to give us technical support. We need to upgrade our Windows 11 and it was decided to purchase 12 new computers. MSC/Forsyth, Reisterer Passed unanimously.

NEW BUSINESS- The L-4029 paperwork to accept our millage funds was signed. MSC/ Appell, Stavig. Passed unanimously.

REPORT OF THE DIRECTOR- Monthly statistics and occurrences were gone over. The monthly Staff Meeting was cancelled because the Book Sale and the Summer Reading Program were already discussed.

ADJOURNMENT- 6:35 P.M. MSC/ Forsyth, Reisterer Passed unanimously.

Respectfully submitted,
Tina Forsyth, Secretary

