

VICKSBURG DISTRICT LIBRARY BOARD
Meeting Minutes November 16, 2025

ROLL CALL- Schoolcraft TWP; President David Aubry, Dr. Lloyd Appell Village of Vicksburg;
Vice President Sue Frisbie, Kerry Roiniotis Brady TWP; Jofrid Stavig, Tina Forsyth

ABSENT- Gail Reisterer, Emily Foster

ALSO PRESENT- Eric Hansen, Library Director

PUBLIC COMMENT- None

CALL TO ORDER- 6:02 P.M.

APPROVAL OF MINUTES- MSC/ Forsyth, Frisbie Passed unanimously

FINANCE-

APPROVAL OF BILLS- \$12,377.46 MSC/Frisbie, Roiniotis Passed unanimously

REVIEW OF FINANCIALS- MSC/ Forsyth, Frisbie Passed unanimously

PAYCHECK SIGNING-

December 9th	1) Aubry
	2) Forsyth
December 23rd	1) Aubry
	2) Forsyth

COMMUNICATIONS-

Eric Hansen, Director and John McClelland, Circulation Librarian are regularly attending meetings to assist with developing a local literary arts festival. The Vicksburg Cultural Arts Center and Gilbert and Ivy bookstore are the prime movers in this initiative. The Library will offer space and supplementary staff. We are also working to replace our original book vendor, Baker & Taylor with Ingram book vendors, B&T is closing. We are currently using special "Library Pricing" through Amazon.

OLD BUSINESS-

The Kalamazoo Community Foundation was asked for funds to reimburse our roofing and computer replacement projects. This action was previously approved by the Board and the amount requested was \$31,279.00.

NEW BUSINESS-

The Director was contacted by the Michigan Department of Treasury and it is necessary to file a form 5583 waiver for our Defined Benefit Pension Plan. This is because the Library has been working through our underfunded pension status (successfully) for 6-7 years, but it's incremental. The Board approved, MSC/ Appell, Forsyth, the Director completing the waiver and sending the minutes along with the completed application.

REPORT OF THE DIRECTOR-

Monthly statistics were reviewed. The Director attended and participated in several meetings to remain current on Library business.

The Staff Meeting of 11/11/25 was also reported on.

ADJOURNMENT- 6:44 P.M. MSC/Forsyth, Frisbie Passed unanimously

Respectfully submitted,
Tina Forsyth, Secretary

