

## VICKSBURG DISTRICT LIBRARY

### Minutes-17 October 2024

**Roll Call:** PRESENT- Schoolcraft TWP: David Aubry, President, Trustee: Dr. Lloyd Appell; Village of Vicksburg; Trustees: Sue Frisbie and Gail Reisterer; Brady TWP: Trustee: Jofrid Stavig.

ABSENT- Brady TWP: Trustees: Tina Forsyth, Rachel Wieleba, Village of Vicksburg; Dr. Ron Smith, Vice president

Also present: Eric Hansen, Library Director

**Public Comment:** None.

**Call to Order:** 6:03 pm, in the absence of Secretary Forsyth, Aubry appointed himself as Acting Secretary

**Approval of Minutes:** MSC (Appell /Reisterer/) to approve the minutes, voice vote-yeas: all present: nays: none.

#### **Finance:**

Approval of Bills MSC (Appell/Reisterer) to approve payments in the amount of \$16,280.79. Roll call vote: yeas: Aubry, Appell, Frisbie, Reisterer, Stavig: nays: none.

Review of Financials: MSC (Reisterer/Frisbie) to accept the financial reports; voice vote-yeas: all present: nays: none. Current reports were reviewed. Director Hansen stated that the budget is planned that revenues collected to date (7/12 of the budget year) should be about 58% collected, likewise he likes expenses to be under that same percentage. Some line items can be over as their amount is low and have little bearing on the total budget. Of greater concern is the new laws regarding sick time and minimum wage taking effect early 2025. All staff would be covered under sick time requirements. The minimum wage will increase 23 cents in January followed by an increase to \$12.48 in February. %o be fair to all employees; Director Hansen would look at increasing long term staff an appropriate amount.

Paycheck signing: November 12: Reisterer/Frisbie; November 26: Frisbie/Reisterer

#### **Communications:**

a) Bloom Sluggett PC was contacted regarding the library's Sick Leave Policy and the need to revise to conform with the Earned Sick Time Act (ESTA). They invited him to their ESTA presentation in Grand Rapids, October 29.

b) Michigan Department of Treasury-MERS waiver request -see new business.

c) Library of Michigan reminder that October 1<sup>st</sup> was the start of State Aid Report season, final report due end of January, 2025.

#### **Old Business:**

The director reported on prior building concerns: a) Maneikis Electricians replaced of two lower-level EXIT signs and a malfunctioning light switch, b) Doors- Restoration Concepts/Duke explained doors can not be refurbished due to water damage, AllStar Pros contacted, but yet to reply, Greg Mills-Ind Arts/VHS explained the project would not be a good project for his students. He suggested materials

that could be used to improve the appearance. The director and Jofrid Stavig researched library files for pictures of the south door to determine what the original door looked like. MSC (Frisbie/Reisterer) to table action on door replacement at this time; voice vote-yeas: all present: nays: none.

**New Business:**

Corrective Action/Waiver-MERS plan: MSC (Appell/Reisterer) to notify the Treasury Department the board approves filing the waiver and continues to work at fully funding the MERS investment account; voice vote-yeas: all present: nays: none. The director shared the history of the MERS pension funding. Presently funding is at 58% and MERS would like it at 60%. The waiver and increased funding have so far avoided any punitive action

**Report of the Director:** Library statistics were presented for the month and compared to the previous year. Information on the Community Tailgate was reviewed as well as the need for a new pop-up canopy. The October staff meeting was cancelled due to lack of items

**Adjournment:** 6:49