

VICKSBURG DISTRICT LIBRARY BOARD
Meeting Minutes April 16, 2026

ROLL CALL- Schoolcraft TWP; President David Aubry, Village of Vicksburg; Treasurer Gail Reisterer, Kerri Roiniotis, BRADY TWP; Jofrid Stavig, Emily Foster, Secretary Tina Forsyth

ABSENT- Don Ulsh, Sue Frisbie

ALSO PRESENT- Eric Hansen, Library Director

PUBLIC COMMENT- None

CALL TO ORDER- 6:02 PM

APPROVAL OF MINUTES- MSC/Forsyth,Reisterer Passed unanimously

FINANCE-

APPROVAL OF BILLS- \$20,409.59 MSC/ Forsyth, Stavig Passed unanimously

REVIEW OF FINANCIALS- MSC/ Stavig, Forsyth Passed unanimously

PAYCHECK SIGNING

May 12	1) Forsyth
	2) Reisterer
May 26	1) Forsyth
	2) Reisterer

COMMUNICATIONS- The Director reported that attorneys were called on to clarify high school volunteer requirements. It was decided that NHS students could continue to volunteer at the library without work permits. The Director also plans to apply for grants for funds to upgrade the website and repair exterior doors as previously discussed.

OLD BUSINESS- None

NEW BUSINESS

The Director has been advised by Chuck Moerdyk that the Library should purchase additional CDs for \$50,000 or \$100,000. On April 10 Chuck and Eric spoke about buying 3 CDs for a total of \$75,000 that would be scheduled for maturity in May, August, and November 2027. The Director and board agreed that investing \$75,000 instead of \$100,000 will leave funds on hand to make upgrades and repairs not covered by grants. The Board was reminded that since 2018 the Director has grown CD investments from \$150,000 to \$250,000 currently. It is the Director's goal to continue to grow those investment numbers. Stavig moved to approve \$75,000 in new CDs, supported by Forsyth and unanimously approved.

A schedule change for the May 21 board meeting was discussed due to concerns for Vicksburg High School's graduation ceremony. It was decided to keep the date because an adequate number of Board Members can attend on May 21.

REPORT OF THE DIRECTOR- The Director reviewed March's programs and statistics. Attendance this month was slightly lower compared to 2025. He attributed this to several field trips the former YSL directed at local schools in 2025 which counted the hundreds of students who attended. The Director and Circulation Librarian continued consultation with Pixelvine about the website redesign for ADA compliance. The Board was updated on several actions the current YSL is taking to improve the quality of Library story times, including attending two Portage District Library story times in the month of April. A staff meeting was not held on 4/14/26 because there were no new issues to discuss.

MEMBERS TIME- Forsyth brought up a resource Aubry had given her in 2011 that includes a list of issues and topics members should be aware of when serving on a library board. She is working on a copied list of those issues and topics so all Board Members can discuss them.

ADJOURNMENT- 6:43 PM MSC/ Stavig, Forsyth

Respectfully submitted,
Emily Foster, Secretary