

Vicksburg District Library Board

Minutes
16 March 2023

Roll call- Present: David Aubry -Schoolcraft Township/ (President), Ron Smith -Village of Vicksburg (Vice President), Margaret Kerchief-Brady Township/(Secretary), Louise Russell-Brady Township/ (Treasurer), Gail Reisterer-Village of Vicksburg /(Trustee), Sue Frisbie - Village of Vicksburg/(Trustee), Lloyd Appell - Schoolcraft-Township/(Trustee), and Christina Forsyth-Brady Township/ (Trustee). **Absent:** none

Also present: Eric Hansen (Library Director)

Guest: Chuck Moerdyck

Public comment: none.

Called to order 5:57 p.m. by President Aubry.

Approval of Minutes: MSC to approve the February minutes Reisterer/Forsyth: **Vote:** yeas, all members present.

Approval of Bills: MSC to approve bills in the amount of \$34,548.23 Kerchief/Reisterer **Vote:** all members present. To be noted, Roto-rooter was called again because basement flooded. Director approved a camera to be sent into pipes. Camera showed no roots or other obstructions but did show damaged flap. In basement, there was metal plate in floor that gave access to flap area, so, flap was repaired but no idea as to when or how flap was damaged. The bill for this repair will be between \$700 and \$800 and will be in next month's bills.

Review of Financials: In response to questions, Mr. Moerdyck said that the Library is in very good financial condition. MSC to accept Review of Financials as presented Kerchief/Smith. **Vote:** Yeas, all members present.

Paycheck signing: April 4th: Aubry/Reisterer and April 18th: Aubry/Smith

Communications: The last page of the board meeting packet was a copy of an e-mail concerning opportunity for Trustees to enroll in trustee roundtables. Director is available to answer questions or assist in enrolling.

Old Business: The Director has put down a 50 % deposit (\$850) toward fixing the brickwork around the tower which Sackett Fireplace & Brick intend to repair April 27 or 28. Another leak became apparent on 03/06 and has yet to be assessed by Lyster Exterior. No action by the Board is currently required. All other construction projects have been delayed until the leaks are repaired.

New Business: MSC for two CDs, one cashed on 3/1 (\$12,500) and one that will be cashed on 3/18 (\$100,000) to be reinvested or renewed with Flagstar at 4.72% Forsyth/Reisterer. **Vote:** Yeas, all members present. Any interest earned by either CD will be given to Library by check.

Note: The Personnel Committee will meet to decide on any additional benefits for Director.

Election of Board Officers: MSC to elect present Board members to their current positions (Aubry President, Smith Vice-President, Russell Treasurer, and Kerchief Secretary Appell/Forsyth. **Vote:** Yeas, all members present.

Report of the Director:

1. The new Youth Services Librarian, Susan Kallewaard, has been working to offer new and more programs. Other employees are also working to try new things to engage patrons. The Circulation and Reference Librarian hosted a tea party with a showing of the film "Downton Abbey, Part, Two.
2. The library continues to provide space for Bridge Club meetings, Tai Chi group practices, and local quilters' group meetings.
3. The Director hosted the monthly Writers Roundtable group and started the Adult Winter Reading Program "Winter Awe" which will run until 03/20/23.
4. Our Clerk, Sue, will host another card making class in June. Her class in February was well attended.
5. The total number of engagements for 2023 was slightly less than the same period in 2022.

Staff Meeting:

1. KRESA has placed a bookshelf in the vestibule. Employees are to remind patrons that the KRESA materials are free but VDL items should be returned. Much discussion ensued about free childrens' books in the schools and at the Library Book Sale which will be in June. Frisbe is active in the school free book program. She and Reisterer (who is in charge of libray book sale) will work together to help get as many free books to students as possible. Discussion also included the problem of parking for the book sale and the possibility of having Boy Scouts or a school group help carry bags of books to customers' cars.
2. There is a Request for Reconsideration of Library Materials Form. Any challenges should be directed to Laura. Patron must fill in all items on the form.
3. Two employees are writing a document to help Clerks answer questions that patrons, either in person or on the phone, might have about Library programs.
4. There is to be Poetry reading on Wednesday, March 15.

Adjournment: 7:04 pm.

Next Board Meeting will be April 20, 2023.

Respectfully submitted,
Margaret Kerchief, Secretary